

# SAFETY ACTION PLAN

ACTIVITY: SWIMMING POOL  
LOCATION: HOT POOL

## GROUP LEADER...

- Group leader to run after being trained by TS Instructor
- Disclose relevant medical conditions
- Fulfil responsibilities in SAP below
- Responsible for overall group management
- Be a competent swimmer

## PARTICIPANTS...

- A buoyancy aid SHOULD be worn if not a confident swimmer
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## INSTRUCTOR...

- N/A Group Leader Run

## RESTRICTIONS

Under 12s must be supervised  
Being 16 or older to supervise and be a competent swimmer  
Closed from 11pm-7am

RATIOS (not including instructor)

1 adult : 10 students

| What could go wrong?<br>'The potential harm'     | What would cause it to go wrong?<br>'The hazard'   | How could we prevent it from going wrong?<br>'The mitigation'   | Responsibility of?   | When will it be done?  | Emergency Plan   |
|--|--|---|--|--|--|
| Death/ serious injury<br>(Drowning)              | <ul style="list-style-type: none"> <li>- Inadequate supervision</li> <li>- Failure to follow instruction re: procedures and boundaries</li> <li>- Play fighting</li> <li>- Participants unable to swim</li> <li>- Prior health problems, e.g. Heart, Asthma, Epilepsy</li> </ul> | <ul style="list-style-type: none"> <li>- Group leaders to supervise pool area with a 1:10 ratio</li> <li>- Read rules board before entering the pool</li> <li>- Monitor behaviour in and around pool</li> <li>- Unconfident swimmers shouldn't enter the water without a buoyancy aid</li> <li>- Swimmers under 12 must be supervised by an adult (who can competently swim)</li> <li>- Permission to be granted by Group Leaders, effective control of known persons with prior health problems should be conducted</li> </ul> | <ul style="list-style-type: none"> <li>Group leaders</li> <li>Group leaders</li> <li>Participants + Group leaders</li> <li>Participants + Group leaders</li> </ul> | <ul style="list-style-type: none"> <li>Before &amp; During</li> <li>During</li> <li>During</li> <li>Before &amp; During</li> </ul> | <ul style="list-style-type: none"> <li><i>Suspected major injury</i></li> <li>- All to vacate area</li> <li>- Group leader to coordinate first aid</li> <li>- <b>Instructor to radio to main office to arrange for ambulance or extra assistance</b></li> <li>- Assess if activity can continue</li> </ul> |
| Bumps, Bruises, Scrapes, Strains, Sprains        | <ul style="list-style-type: none"> <li>- Running around the pool area</li> <li>- Diving and Bombing</li> <li>- Water depth not checked</li> <li>- Foreign objects/people in water</li> <li>- Inappropriate entry to water</li> </ul>   | <ul style="list-style-type: none"> <li>- No running, diving or bombing</li> <li>- Health and safety DVD and signs also display rules</li> <li>- Climb into water and check the depth before jumping in.</li> <li>- Swimmers to check for foreign objects/people before jumping</li> <li>- Use caution and discernment entering the water</li> </ul>   | <ul style="list-style-type: none"> <li>Participants + Group leaders<br/>TSCC</li> <li>Participants + Group leaders</li> </ul>                                      | <ul style="list-style-type: none"> <li>During</li> <li>Before</li> <li>Before &amp; During</li> </ul>                              | <ul style="list-style-type: none"> <li><i>Other/ Minor Injury</i></li> <li>- Group leader to administer first aid</li> </ul>   |
| Exposure to elements<br>(sun, wind, temperature) | <ul style="list-style-type: none"> <li>- Long periods out in the sun or wind and rain without correct clothes</li> </ul>   | <ul style="list-style-type: none"> <li>- Move to an indoor Activity during "bad weather"</li> </ul>   | <ul style="list-style-type: none"> <li>TS instructor</li> </ul>  | <ul style="list-style-type: none"> <li>Before</li> </ul>   |  |

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. **Serious Hazards are highlighted**



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|                    |  |  |   |                 |  |
|--------------------|--|--|---|-----------------|--|
|                    |  | - Ensure the group has adequate clothing       | <b>Participants + Group leaders</b>       | Before & During |  |
| Psychological harm | - Being bullied or forced to participate | - Challenge by choice<br>- Group encouragement | TS instructor<br><b>Participants + GL</b> | During          |  |

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